



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

BOARD MEETING MINUTES

Date: **Thursday, August 15, 2019**

Time: **12:30 pm**

Place: East Baton Rouge Parish Library- 7711 Goodwood Blvd-Baton Rouge, LA 70806

- I. CALL TO ORDER AND ROLL CALL
D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, D. Lamb- Treasurer, M. Johnston, M. Verdigets, E. Walther
Absent: K. Hazel

WELCOME NEW BOARD MEMBER- ELIZABETH WALTHER

MOTION AND SECOND to amend the agenda to add the application of Victoria Muniz for Registered Interior Designer: T. Ritchie, M. Johnston. Roll Call Vote: T. Ritchie- yes, D. Lamb- yes, M. Johnston- yes, M. Verdigets- yes, D. Steinmetz- yes. MOTION PASSED UNANIMOUSLY.

- II. PUBLIC COMMENT on today's agenda items (3 minutes per person)

III. OLD BUSINESS

- a. Chairman's Report- D. Steinmetz
- b. Administrative report- S. Edmonds
- c. Legal/Disciplinary Report- A. Dow

This may be handled in executive session Pursuant to LA RS 42:17 A (1), LA RS 42:17 A (4), and/or LA RS 42:17 A (10)

- IV. Approval of minutes from June 20, 2019

MOTION AND SECOND to approve minutes from June 20, 2019: D. Lamb, M. Verdigets. MOTION PASSED UNANIMOUSLY.

V. NEW BUSINESS

- a. Applications for Registered Interior Designer:
 1. Cassandra Aalgaard
 2. Krysten Ledet
 3. Marisa Richardson

MOTION AND SECOND to approve Cassandra Aalgaard, Krysten Ledet, Marisa Richardson as LA Registered Interior Designers: T. Ritchie, D. Lamb. MOTION PASSED UNANIMOUSLY.

4. Kelsey Liggio
5. Victoria Muniz

MOTION AND SECOND to approve Kelsey Liggio and Victoria Muniz as LA Registered Interior Designers pending receipt of the original application: D. Lamb, T. Ritchie. MOTION PASSED UNANIMOUSLY.

b. Application for Intern Interior Designer:

1. Treasure Texada
2. Emma Owen

MOTION AND SECOND to approve Treasure Texada and Emma Owen as LA Intern Interior Designers: M. Verdigets, T. Ritchie. MOTION PASSED UNANIMOUSLY.

c. NCIDQ update- D. Steinmetz

d. Approval of current financials

1. Amend budget for travel?

MOTION AND SECOND to amend the existing budget and move \$500 from Maintenance and \$500 from Miscellaneous to Board travel- out of state to cover expenses to attend the annual CIDQ meeting: T. Ritchie, D. Lamb. MOTION PASSED UNANIMOUSLY.

MOTION AND SECOND to approve the current fiscal budget: D. Lamb, M. Johnston. MOTION PASSED UNANIMOUSLY.

d. Emerging Professional Award recipient chosen

MOTION AND SECOND to approve Emily Guidry as the winner of the 2019 Emerging Professional Award: M. Johnston, D. Lamb. MOTION PASSED UNANIMOUSLY.

e. How to handle expired CD funds

MOTION AND SECOND to put the \$35,450 from the matured CD at Citizens National Bank to a CD with Chase Bank for the length of time with the best interest rate: M. Verdigets, M. Johnston. MOTION PASSED UNANIMOUSLY.

f. Fall CEU

g. Officer Elections- Chairman, Vice-Chairman, Secretary, Treasurer

MOTION AND SECOND to close nominations and that D. Steinmetz be elected Chairman, T. Ritchie be elected Vice-Chairman, M. Johnston be elected Secretary, and D. Lamb be elected Treasurer: M. Verdigets, T. Richie. MOTION PASSED UNANIMOUSLY.

VI. NEXT MEETING DATE- October 17, 2019

VII. ADJOURN

MOTION AND SECOND to adjourn: M. Verdigets, T. Richie. MOTION PASSED UNANIMOUSLY.

Submitted by: Sandy Edmonds